



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائٹم اسلامي لائف انشورنس لميٽيٽ

Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

December 03, 2020

Office Order No.:248-2020

This is to inform to all concern that for the greater interest of the company, the additional responsibilities of the following employees are hereby cancelled with immediate effect.

Sl.	Name, Desig. & Present Office	Additional Responsibilities	
		Additional Office Name	Office Order No. & Date
01	Mr. Mizanur Rahman (2488), Assistant Officer, Cash Section, Bohoddarkata Org. Office, Cox's Bazar Zone-03	Cash Section, Badarkhali Org. Office, Cox's Bazar Zone-03	209-2020 Dated 27/10/2020.
02	Ms. Homira Begum (2609), Assistant Officer, Cash Section, Chowfaldandi Org. Office, Cox's Bazar Zone-02	Cash Section, Khutakhali Org. Office, Cox's Bazar Zone-02	183-2020 Dated 22/09/2020.
03	Mr. Md. Badrul Islam (2442), Assistant Officer, Cash Section, Kulaura Org. Office, Sylhet Zone -01	Cash Section, Juri Org. Office, Moulvibazar Zone	15-2020 Dated 19/01 /2020.
04	Mr. Mohammad Sulaiman (2634), Assistant Officer, Jowariyanala Org. Office, Cox's Bazar Zone-04	Cash Section, Court Bazar FPR Centre, Cox's Bazar Zone-04	231-2020 Dated 17/11 /2020.
05	Musammat Sabina Eyasmin (2581), Assistant Officer, Cash Section, Bishownath Org. Office, Sylhet Zone-02	Cash Section, Bishownath Uttarpara Org. Office, Sylhet Corp. Zone	329-2019 Dated 16/11 /2020.
06	Mr. Amdad Hossain Sarif (2011), Office Assistant, Cash Section, Suagazi Org. Office, Bagmara Corp. Zone	Cash Section, Bijora Org. Office, Bagmara Corp. Zone	133-2016 Dated 02/05 /2016.


Mahmudur Rahman Talukder

Senior Vice President (Admin)

Copy forwarded to: Above 06 (Six) employees.

C.C. to:

1. The Chief Executive officer for kind information.
2. The DMD & CS.
3. The SEVP & Incharge, Administration Dept.
4. The EVP & Incharge (I/A)
5. The SVP & Incharge, Finance & Accounts Dept.
6. Master file
7. Office Order file
8. Personal file

1. The AMD (Dev.) & Incharge, Chattogram Corp. Zone-03
2. The SEVP (PRT) & Incharge, Sylhet Corp. Zone.
3. The EVP (PRT) & Incharge, Bagmara Corp. Zone.
4. The EVP (PRT) & Incharge, Cox's Bazar Zone-03.
5. The EVP (PRT) & Incharge, Cox's Bazar Zone-03.
6. The J EVP (PRT) & Incharge, Cox's Bazar Zone-04.
7. The J EVP (PRT) & Incharge, Moulavibazar Zone.

আর্থিক নিরাপত্তার সেতুবন্ধন



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